



Indian Academy of Pediatrics

Secretariat: Kamdhenu, Business Bay, 5th Floor, Plot No. 51, Sector 1, Juinagar,
(Near Juinagar Railway Station), Nerul, Navi Mumbai – 400706 (India)

Website: www.iapindia.org

Appointment of Third-Party Auditor For Online Election of the Indian Academy of Pediatrics (IAP)

Note: Application should reach given email Id on or before September 09, 2025

IAP Election 2025 for the year 2026

1. Introduction

Indian Academy of Pediatrics (IAP), a premier professional association of pediatricians in India, invites sealed proposals from qualified and reputed third-party auditing firms for the purpose of auditing its online election process. The goal is to ensure a secure, transparent, fair, and unbiased election that upholds the integrity and reputation of the organization.

2. Objectives of the Audit

To assess the integrity, security, and transparency of the eVoting system.

To submit a comprehensive audit report certifying the fairness and validity of the election process.

3. Scope of Work

The appointed auditor shall be responsible for the following:

Pre-Election Audit:

Audit of the eVoting platform provider's technical setup.

Security audit of the eVoting system, including encryption protocols, data integrity, and access control mechanisms. System dry-run and vulnerability checks (if permitted by the eVoting vendor).

Post-Election:

Audit logs of the voting system.

Match vote counts and results with backend logs and reports.

Ensure and confirm no Unauthorized access was there during election process

4. Eligibility Criteria

The auditing agency must:

The auditing firm must be empaneled with CERT-In

Be a registered firm/entity in India with a minimum of 3 years of experience in IT audits, digital forensics, or election audits.

Have prior experience in auditing online election systems, preferably for professional bodies or statutory organizations.

5. Deliverables

Signed Non-Disclosure Agreement (NDA)

Audit Methodology Document (before election)

Interim Report (if required) and within 24 hrs after declaration election result

Final Election Audit Report within 7 working days of election closure

Certificate of Compliance and Fairness

6. Proposal Submission Guidelines

Firms are requested to submit their proposals in two parts:

A. Technical Proposal (in PDF format)

Company Profile and Registration

List of Key Personnel (with qualifications)

Relevant Experience in Election Audits

Audit Methodology and Tools Proposed

Copy of Certifications (CISA, DISA, etc.)

B. Financial Proposal (separate PDF or sealed envelope)

Fixed fee for end-to-end audit

Any optional/additional service charges (if applicable)

Applicable taxes

7. General Terms and Conditions

IAP reserves the right to cancel or modify the RFP without assigning any reason.

The auditor must maintain strict confidentiality of all data and processes.

All reports and audit data shall be the sole property of IAP.

The decision of the IAP Returning Officers/EC committee/IAP OB shall be final and binding.

8. Contact Information:

All queries and proposals should be sent to:

Dr Yogesh N Parikh

Secretary General 2024 & 2025

Indian Academy of Pediatrics

+91-9426201195 / 9427354295

secretary@iapindia.org and
accountsciapoffice@iapindia.org