

## Notice

This is a notice regarding grant of permanent registration by Central Mental Health Authority (CMHA) to a Central Mental Health Establishment. In this regard, **AIIMS Bibinagar, Telangana** has applied for permanent registration under CMHA. Filing of objection is available in the form given below with all the details within 30 days of publication of this notice. Any objection, if any, may be submitted on the email-[mentalhealth-mohfw@gov.in](mailto:mentalhealth-mohfw@gov.in)

### FORM - D

[See regulation 15]

#### FILING OBJECTIONS AGAINST GRANT OF PERMANENT REGISTRATION TO A CENTRAL MENTAL HEALTH ESTABLISHMENT

The Chairperson,  
Central Mental Health Authority.....

It is in my knowledge that the Mental Health Establishment (name).....  
situated at..... does not fulfil the following requirements for registration  
under section 65 (4) of the Mental Health Care Act, 2017 (10 of 2017) and the rules and  
regulations made thereunder.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

I enclose the following in support of what is stated above:

- 1.
- 2.
- 3.

Please take necessary action accordingly

Address:

Mobile number:

E-mail:

Signature.....

Date:

Name.....

Enclosure:



To

14.10.2025

Under Secretary to the Govt. of India  
Central Mental Health Authority  
Ministry of Health & Family Welfare

**Subject: Submission of Revised application for Permanent Registration under Central Mental Health Authority (CMHA) in r/o AIIMS Bibinagar-reg. (In response to: LETTER V.15012/20/2025/CMHA Dated 23.06.2025)**

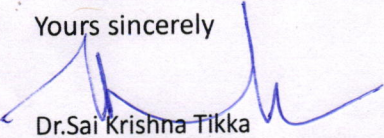
Respected Sir,

As per the comments received on our application in the letter (V.15012/20/2025/CMHA; dated 23.06.2025), we have revised our application as per minimum standards specified in the schedule and have submitted the necessary documents as proof for your consideration for approval of Permanent registration under Central Mental Health Authority. Kindly do the needful.

Reference	Comments	Changes made	Page number
Form C (8)e	Details of multipurpose workers do not comply with standard 7(c) of the schedule as per the reported No. of beds in form C	In the form C, total number of beds in the hospital=300 with 15 beds allotted to psychiatry. We have 2 multipurpose workers and details are provided in standard 6	85,53
Standard 3	Documentary proof (Fig 8 and 9) in support of the standard was illegible and appropriate proof were not furnished	Previous images which were illegible were removed and documents related to laundry and sanitation registers are attached as enclosures	43-46
Standard 10	Documentary proof (fig 17) in support of the standard was illegible and appropriate proof (restraint form) were not furnished	Previous image which was illegible was removed and copy of restraint form is attached as enclosure	42


Thanking you

Yours sincerely

  
Dr. Sai Krishna Tikka  
Additional Professor & HOD  
Department of Psychiatry  
AIIMS Bibinagar  
Email: [aiimsbbnpspsychiatry@gmail.com](mailto:aiimsbbnpspsychiatry@gmail.com)

Enclosure:

Revised application for Permanent registration under CMHA along with Demand Draft.

  
31/10/24  
50(55)  
Asst. (MCHT)



**FORM - C**

[See regulation 14]

**APPLICATION FOR PERMANENT REGISTRATION OF A CENTRAL MENTAL HEALTH ESTABLISHMENT**

1. Name of the establishment: All India Institute of Medical Sciences, Bibinagar, Telangana
2. Postal address: Executive Director, All India Institute of Medical Sciences, Bibinagar, Telangana PIN - 508126
3. Category: General Hospital Psychiatric Unit
4. Name, qualifications and experience of the in charge of the establishment:  
**Name:** Prof. (Dr.) Amita Aggarwal  
**Designation:** The Executive Director, All India Institute of Medical Sciences, Bibinagar, Telangana  
**Qualifications:** MD (Internal Medicine), DM (Clinical Immunology)  
**Experience:** 36 years across medical field and research, more than 20 years in administration

(A copy of appointment and joining letter of in charge of the establishment to be enclosed with this application)

5. Number of beds: 300 (15 beds for Psychiatry)
6. Current Registration No: 327/MEM/DM&HO/YDR/2024

(In case registration was under the Clinical Establishments (Registration and Regulation) Act, 2010 (23 of 2010) or any other law, such Registration No with a copy of Registration Certificate be enclosed with this application)

7. Services provided (tick what is provided)

- (a) Out-patient ✓
- (b) In-patient ✓
- (c) Emergency ✓
- (d) Day Care ✓
- (e) Electro convulsive therapy ✓

- (f) Imaging ✓
- (g) Psychological testing ✓
- (h) Investigation and laboratory ✓
- (i) Any other (Specify):

8. Staff (Numbers):

- (a) Medical officers and specialists: 12
- (b) Para-medical/ para-clinical staff: 10 (4 exclusive for Psychiatry)
- (c) Attenders: 01
- (d) Health educators: 0
- (e) Multi-purpose workers: None
- (f) Others (Specify) : Junior Research Fellow-01

Details of registration fee paid:

In favor of: Chairperson, Central Mental Health Authority, payable at New Delhi

Draft number: 044721

Dated: 10.10.2025

DECLARATION

We hereby undertake to abide fully by the provisions of the Mental Health Care Act, 2017 (10 of 2017) and rules and the regulations made thereunder.

CONFIRMATION

We confirm that our establishment complies with the minimum standards specified under the Central Mental Health Authority Regulations, 2020 under which we are seeking registration.



## PRAYER

We request for registration of our mental health establishment with the Authority.

Date: 27.10.2025

Place: AIIMS Bibinagar



Signed by the authorized signatory (Name  
and designation of the signatory)

प्रोफ. अमिता अग्रवाल / Prof. Amita Aggarwal  
कार्यकारी निदेशक / Executive Director  
एम्स, बीबीनगर / AIIMS, Bibinagar

Stamp of the mental health establishment

## Enclosure:

1. Certificate of Provisional registration of clinical establishment act
2. Request for renewal of clinical establishment
3. Joining order of Executive director, AIIMS Bibinagar
4. Joining report of Executive director, AIIMS Bibinagar
5. Joining order of Faculty, Residents, Clinical Psychologist, and Nursing officer
6. Minimum standards of establishment
7. DD of twenty-five thousand rupees.

S. No.241/I.W.No:531/19.05.2025.

Provisional Registration No: 327/MEM/DM&amp;HO/YDR/2024.



**GOVERNMENT OF TELANGANA**  
**DISTRICT REGISTERING AUTHORITY**  
**YADADRI BHUVANAGIRI DISTRICT**

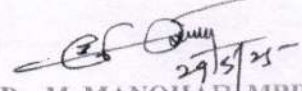
**CERTIFICATE OF PROVISIONAL REGISTRATION**

G.O.Ms.No. 64, HM&FW (D) Department, dated 14.06.2022 Government of Telangana  
 G.O.Ms.No. 66, HM&FW (D) Department, dated 14.06.2022 Government of Telangana

This is to certify that **M/s ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS)** located at H. No.----, **Rangapur Village, Bibinagar Mandal, Yadadri Bhuvanagiri District** owned by the **Medical Superintendent (Public Sector – Central Government)** has been granted provisional registration as a clinical establishment under Section 15 of **The Clinical Establishments (Registration and Regulation) Act. 2010**. The Clinical Establishment is registered for providing medical services as a **Hospital (Multi Speciality) & High end Diagnostic Centre** under **Allopathic** system of medicine.

This Certificate is valid for a period of (01) one year from the date of issue. (29.05.2025 to 28.04.2026)

**Bed strength: 300.**  
**Date of issue: 29.05.2025.**  
**Place: Yadadri Bhuvanagiri.**

  
**Dr. M. MANOHAR, MBBS, MD,**  
**District Registration Authority &**  
**District Medical & Health Officer**  
**Yadadri Bhuvanagiri District**





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**अखिलभारतीयआयुर्विज्ञानसंस्थान, बीबीनगर, हैदराबाद**  
**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR, HYDERABAD**  
"An INI under the aegis of Ministry of Health & Family Welfare, Govt. of India"  
हैदराबादमेट्रोपोलिटनक्षेत्र(एचएमआर), तेलंगाना - 508126, भारत  
Hyderabad Metropolitan Region (HMR), Telangana-508126, India

संख्या/No. AIIMS/BBN/389/Adm(Dep)/ 11 /Est

दिनांक/Date: 23 Oct 2025

**कार्यालय आदेश/OFFICE ORDER**

Consequent upon acceptance of the terms and conditions of her Appointment vide Government of India, Ministry of Health and Family Welfare, New Delhi Office Order No Z-28016/59/2024-PMSSY-IV(8300536) dated 16<sup>th</sup> Sep 2025, and after relieving from her parent Organisation i.e., SGPGI, Lucknow, **Prof. Amita Aggarwal** assumed the charge of **Executive Director** on deputation basis w.e.f. 23<sup>rd</sup> Oct 2025 (FN) in the Pay Scale of Level-15 as per 7<sup>th</sup> CPC (₹.1,82,200 - 2,24,100/-) and other allowances as admissible under the Rules.

Her tenure and terms of appointment as Executive Director AIIMS Bibinagar shall be governed by the office order dated 16<sup>th</sup> Sep 2025 issued by the Ministry of Health and Family Welfare as cited above.



(डॉ. बिपिन पी वर्गसि / Dr. Bipin P Varghese)  
उप निदेशक (प्रशासन)/Dy Director (Administration)

प्रति/To,

**Prof. Amita Aggarwal,**  
**Executive Director,**  
**AIIMS, Bibinagar, Hyderabad**

प्रतिलिपि/Copy to :-

1. PS to President, AIIMS, Bibinagar- for kind information of President please.
2. Members of the IB/GB, AIIMS Bibinagar.
3. Joint Secretary (PMSSY), MoHFW, GoI, New Delhi - for kind information.
4. Dy. Secretary -HR (PMSSY), MoHFW, GoI, New Delhi- for kind information.
5. The Director, SGPGI, Lucknow.
6. All Deans
7. MS/FA/SE
8. Faculty I/C Administration
9. Accounts Officer for kind information & necessary action please.
10. Personal file copy.

Z-28016/59/2024-PMSSY-IV(8300536)

Government of India  
Ministry of Health and Family Welfare

Room No. 745-A, Nirman Bhawan, New Delhi


Dated the 16th Sept, 2025

**OFFICE ORDER**

Subject: Appointment to the post of Executive Director, All India Institute of Medical Sciences, Bibinagar.

The Appointments Committee of the Cabinet (ACC) has approved the appointment of **Dr. Amita Agarwal, Professor and Head, Department of Clinical Immunology & Rheumatology, SGPGI, Lucknow** as Executive Director, All India Institute of Medical Sciences (AIIMS), **Bibinagar** in Level 15 of the Pay Matrix for a period of 03 years with effect from the date of assumption of charge of the post, or till attaining the age of 70 years, or until further orders, whichever is the earliest.

2. The terms and conditions of appointment to the posts of Executive Director in new AIIMS are enclosed in Annexure-I.
3. The acceptance of the appointment may be submitted within 15 days from the receipt of this order.

  
(Arun Kumar Biswas)

Under Secretary to the Government of India

Tel:011-23061343

ak.biswas57@nic.in

Encl: As above

To

**Dr. Amita Agarwal, Professor and Head, Department of Clinical Immunology & Rheumatology, SGPGI, Lucknow**

Copy to:

- i. President, AIIMS Bibinagar
- ii. Deputy Director (Administration), AIIMS Bibinagar

Copy for information to:

- i. PS to Hon'ble HFM





ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR, 49  
HYDERABAD METROPOLITAN REGION (HMR) TELANGANA-508126, INDIA

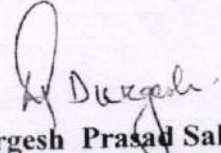
अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर  
हैदराबाद मेट्रोपोलिटन क्षेत्र (एच एम आर), तेलंगाना - 508126, भारत

File No. AIIMS/BBN/ADMIN/Psych/02/296/393

Date : 19/03/2021


### JOINING ORDER

1. Consequent upon his selection to the post of **Associate Professor** and his acceptance of the terms & conditions and other modalities as envisaged in his offer of appointment **DR.SAI KRISHNA TIKKA** is hereby appointed to the post of **Associate Professor** in the Department of **Psychiatry** on **12-03-2021 (A/N)** with the Pay Level **13-A1** as per 7<sup>th</sup> CPC subject to a minimum pay of **Rs 1,38,300 /-** per month plus other allowances as admissible per month in the All India Institute of Medical Sciences, Bibinagar. He will be under probation for two years and during this period he will be governed by Central Civil Service Rules, 1965.
2. This is issued with the approval of Director, AIIMS Bibinagar.

  
**Dr. Durgesh Prasad Sahoo**  
**Administrative Officer I/C**  
**AIIMS, Bibinagar**

प्रशासनिक अधिकारी  
**Administrative Officer**  
एम्स बिबिनगर  
**AIIMS BIBINAGAR**  
तेलंगाना/TELANGANA-508126.

**Copy to: -**

1. Director, AIIMS, Bibinagar
  2. Dean, AIIMS Bibinagar
  3. DDA, AIIMS, Bibinagar
  4. Concerned department Head, AIIMS, Bibinagar
  5. Faculty In charge Finance
  6. Service Book/Personal file of **DR.SAI KRISHNA TIKKA**
  7. PS to Director
  8. Sr. AA (In-charge store)
  9. IT Cell for updating of data on website
  10. Individual concerned
  11. Guard File
- 





ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR,

Hyderabad Metropolitan Region, TELANGANA - 508126 78

अखिलभारतीय आयुर्विज्ञान संस्थान, बीबीनगर,

हैदराबाद मेट्रोपोलिटन क्षेत्र, तेलंगाना - 508126

संख्या/ No : AIIMS/BBN/Admin/Est-I/ 85

तारीख/ Date : 30<sup>th</sup> June 2021

कार्यालय आदेश/OFFICE ORDER

1. Consequent upon acceptance of the terms and conditions of the Offer of Appointment, as issued to him, the Competent Authority of AIIMS, Bibinagar has approved of the joining to the post of **Assistant Professor** in the **Department of Psychiatry** w.e.f **26<sup>th</sup> June 2021 (F/N)** in respect of **Dr. B C Malathesh** in Pay Level-12 of Pay Matrix as per 7<sup>th</sup> CPC, Minimum pay of Rs 1,01,500/- plus other allowances as admissible per month on regular basis under the Rules.

2. This issues with the approval of the Executive Director, AIIMS, Bibinagar, Hyderabad.

(श्री निशाकर साहू/Shri Nishakar Sahoo)

प्रशासनिक अधिकारी/Administrative Officer

प्रति/To,

Dr. B C Malathesh,  
Assistant Professor  
Department of Psychiatry  
AIIMS, Bibinagar, Hyderabad

प्रतिलिपि/Copy to:-

1. PS to Executive Director for kind information of Executive Director.
2. PS to Dean/DD (A)/MS/FA for kind information of Dean/DD(A)/MS/FA.
3. HoD, Department of Psychiatry, AIIMS, Bibinagar, Hyderabad for kind information.
4. Accounts Officer, AIIMS, Bibinagar for information and necessary action.
5. Establishment Section for information and necessary action.
6. Personal file.





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**अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर, हैदराबाद**  
**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR, HYDERABAD**  
"An INI under the aegis of Ministry of Health & Family Welfare, Govt. of India"  
हैदराबाद मेट्रोपोलिटन क्षेत्र (एचएमआर), तेलंगाना - 508126, भारत  
Hyderabad Metropolitan Region (HMR), Telangana-508126, India

संख्या/No. AIIMS/BBN/335/JO/Fac/Est/117

दिनांक / Date. 25<sup>th</sup> Jul 2023

कार्यालय आदेश/OFFICE ORDER

1. Consequent upon selection to the post of **Assistant Professor** and her acceptance of the terms & conditions and other modalities as envisaged in the Offer of Appointment issued vide AIIMS/BBN/RECT/FACULTY/2023/2440(04) dated 01/13 Jun 2023, **Dr Mamidipalli Saispoorthy** is hereby appointed to the post of **Assistant Professor** in the **Department of Psychiatry** in the **Pay Level 12 of Pay Matrix as per 7<sup>th</sup> CPC** subject to a minimum pay of ₹. **1,01,500.00** (Rupees one lakh one thousand five hundred only) plus other allowances as admissible in the All India Institute of Medical Sciences, Bibinagar and she has joined the duty on **27 Jun 2023(F/N)**. She will be under probation for two years and during this period she will be governed by Central Civil Service (CCS) (Temporary Services) Rules, 1965.
2. This is issued with the approval of Executive Director, AIIMS, Bibinagar, Hyderabad.




  
(निशाकर साहू/Nishakar Sahoo)  
प्रशासनिक अधिकारी/Administrative Officer

प्रति/To,

**Dr Mamidipalli Saispoorthy**  
**Assistant Professor**  
**Dept of Psychiatry**  
**AIIMS, Bibinagar, Hyderabad**

प्रतिलिपि/Copy to:

1. PS to Executive Director for kind information of Executive Director
  2. PA to Dean (A)/ Dean (R)/ Dean (E) for kind information of Dean (A)/ Dean (R)/ Dean (E).
  3. Accounts Officer-cum -DDO, AIIMS, Bibinagar for kind information and necessary action..
  4. Service Book/Personal file of **Dr Mamidipalli Saispoorthy, Assistant Professor Dept of Psychiatry**
- 





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**अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर, हैदराबाद**  
**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR, HYDERABAD**  
"An INI under the aegis of Ministry of Health & Family Welfare, Govt. of India"  
हैदराबाद मेट्रोपोलिटन क्षेत्र (एच एम आर), तेलंगाना - 508126, भारत  
Hyderabad Metropolitan Region (HMR), Telangana-508126, India

संख्या/No. AIIMS/BBN/535/JO/NF/Est/Gr.A/495

दिनांक / Date. 12<sup>th</sup> Feb 2025

कार्यालय आदेश/OFFICE ORDER

1. नैदानिक मनोविज्ञानी के पद पर चयन और एम्स/बीबीनगर/आरईसीटी/नॉन-फैकल्टी/जीआर.ए/495 दिनांक 23 दिसंबर 2024 द्वारा जारी नियुक्ति प्रस्ताव में परिकल्पित नियमों और शर्तों और अन्य तौर-तरीकों को स्वीकार करने के परिणामस्वरूप, **श्री आकाश विश्वकर्मा** को नैदानिक मनोविज्ञानी के पद पर नियुक्त किया जाता है, जो 7वीं सीपीसी के अनुसार मैट्रिक्स वेतन के वेतन स्तर 10 में न्यूनतम वेतन के अधीन ₹56,100/- (छप्पन हजार एक सौ रुपये मात्र) और अन्य भत्ते यानी डीए, यात्रा भत्ता, यात्रा भत्ता पर डीए और एचआर ए अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर में स्वीकार्य है। और वह 31 जनवरी 2025 (एफ/एन) को कर्तव्य में शामिल हो गए हैं। वह दो साल तक परीक्षा के अधीन रहेगा और इस अवधि के दौरान वह केंद्रीय सिविल सेवा (सी सी एस) (अस्थायी सेवा) नियम, 1965 द्वारा शासित होगा।

Consequent upon selection to the post of **Clinical Psychologist** and his acceptance of the terms & conditions and other modalities as envisaged in the Offer of Appointment issued vide AIIMS/BBN/RECT/NON-FACULTY/Gr.A/495 dated 23 Dec 2024, **Mr. Akash Vishwakarma** is hereby appointed to the post of **Clinical Psychologist** in the **Pay Level 10 of Pay Matrix as per the 7<sup>th</sup> CPC** subject to a minimum pay of ₹. 56,100/- (Rupees fifty six thousand one hundred only) plus other allowances i.e., DA, Traveling Allowance, DA on Traveling Allowance, HRA as admissible in the All India Institute of Medical Sciences, Bibinagar and he has joined the duty on **31 Jan 2025(F/N)**. He will be under probation for two years and during this period he will be governed by Central Civil Service (CCS) (Temporary Services) Rules, 1965.

2. यह कार्यकारी निदेशक, एम्स, बीबीनगर, हैदराबाद के अनुमोदन से जारी किया जाता है।

This is issued with the approval of Executive Director, AIIMS, Bibinagar, Hyderabad.



12/2/2025  
(डॉ पी एस सिद्धार्थ राव /Dr. PS Siddharth Rao)  
संकाय प्रभारी प्रशासन /Faculty I/C Administration

प्रति/To,

**Mr. Akash Vishwakarma**  
**Clinical Psychologist**  
**AIIMS, Bibinagar, Hyderabad**

प्रतिलिपि/Copy to:

1. PS to Executive Director - for kind information of Executive Director
2. Dean (Academics)
3. Dean (Research)
4. Dy Director (Administration) } - for kind information.
5. Accounts Officer - for kind information and necessary action.
6. Service Book/Personal file of **Mr. Akash Vishwakarma, Clinical Psychologist.**





ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR,  
HYDERABAD METROPOLITAN REGION (HMR) TELANGANA-508126, INDIA

अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर  
हैदराबाद मेट्रोपोलिटन क्षेत्र (एच एम आर), तेलंगाना - 508126, भारत

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File No. AIIMS/BBN/DEAN/2025/3233

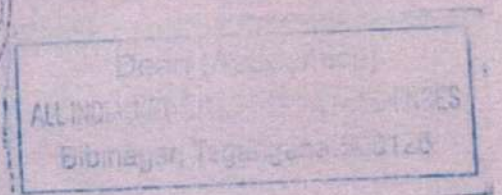
Date: 20 August 2025

**JOINING ORDER**

1. Consequent upon his selection to the post of **Senior Resident** (Non Academic) in Department of **Psychiatry** and his acceptance of the terms & conditions and other modalities as envisaged in his offer of appointment, **Dr. Anirudh Bakam** is hereby appointed to the post of **Senior Resident** (Non Academic) in the Department of **Psychiatry** at AIIMS Bibinagar on **07<sup>th</sup> July 2025 (F/N)** with pay scale as per **7<sup>th</sup> CPC** as applicable, **Level 11** of the Pay Matrix (Pre revised PB 3) entry pay of **Rs. 67,700/-** per month + usual allowances as admissible under Central Residency Scheme of Govt. of India.
2. The Senior Resident had already worked in AIIMS Bibinagar, from **15<sup>th</sup> February 2024 to 30<sup>th</sup> June 2024** & also worked in **NIMHANS, Bengaluru from 01<sup>st</sup> July 2024 to 30<sup>th</sup> June 2025** (Experience certificates are placed on Page No. 04 & 08). As per the offer of appointment S. No. (2) he will complete his Senior Residency on **20<sup>th</sup> February 2027** (Including previous work experience).
3. This is issued with the approval of Executive Director, AIIMS Bibinagar.



*(Signature)*  
(Dr. Nitin Ashok John)  
Dean (Academics)  
AIIMS Bibinagar



**Copy for information to: -**

1. Executive Director, AIIMS Bibinagar.
2. Medical Superintendent, AIIMS Bibinagar.
3. HOD, Department of Psychiatry, AIIMS Bibinagar.
4. Accounts Officer, AIIMS Bibinagar.
5. Admin Officer, AIIMS Bibinagar.
6. IT Cell for updating of data on website.
7. Individual concerned.
8. Office file.

*(Signature)*





ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR, HYDERABAD  
METROPOLITAN REGION (HMR) TELANGANA-508126, INDIA

अखिलभारतीयआयुर्विज्ञानसंस्थान, बीबीनगर  
हैदराबाद मेट्रोपोलिटन क्षेत्र (एच एम आर), तेलंगाना - 508126, भारत

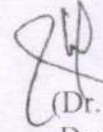
File No. AIIMS/BBN/DEAN/2024/1542

Date: 02 April 2024

**JOINING ORDER**

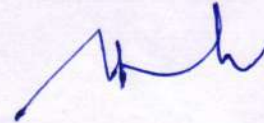
1. Consequent upon her selection to the post of **Senior Resident** (Non Academic) in the Department of **Psychiatry** and her acceptance of the terms & conditions and other modalities as envisaged in her offer of appointment, **Dr. Lakshmi S** is hereby appointed to the post of **Senior Resident** (Non Academic) in the Department of **Psychiatry** at AIIMS Bibinagar on **06<sup>th</sup> March 2024 (F/N)** with pay scale as per 7<sup>th</sup> CPC as applicable, **Level 11** of the Pay Matrix (Pre revised PB-3) entry pay of **Rs. 67,700/-** per month + usual allowances as admissible under Central Residency Scheme of Govt. of India.
2. This is issued with the approval of Executive Director, AIIMS Bibinagar.



  
(Dr. Rahul Narang)  
Dean (Academic)  
AIIMS Bibinagar

**Copy for information to: -**

1. Executive Director, AIIMS Bibinagar.
2. Medical Superintendent, AIIMS Bibinagar.
3. DDA, AIIMS Bibinagar.
4. HOD, Department of Psychiatry, AIIMS Bibinagar.
5. Accounts Officer, AIIMS Bibinagar.
6. Admin Officer, AIIMS Bibinagar.
7. IT Cell for updating of data on website.
8. Individual concerned.
9. Office file.







ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR, HYDERABAD  
METROPOLITAN REGION (HMR) TELANGANA-508126, INDIA

अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर  
हैदराबाद मेट्रोपोलिटन क्षेत्र (एच एम आर), तेलंगाना - 508126, भारत

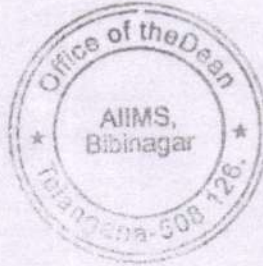
File No. AIIMS/BBN/DEAN/2024/6243

Date: 28 November 2024

JOINING ORDER

1. Consequent upon his selection to the post of **Senior Resident** (Non Academic) in the Department of **Psychiatry** and his acceptance of the terms & conditions and other modalities as envisaged in his offer of appointment, **Dr. Umesh** is hereby appointed to the post of **Senior Resident** (Non Academic) in the Department of **Psychiatry** at AIIMS Bibinagar on **05<sup>th</sup> November 2024** (A/N) with pay scale as per 7<sup>th</sup> CPC as applicable, **Level 11** of the Pay Matrix (Pre revised PB-3) entry pay of **Rs. 67,700/-** per month + usual allowances as admissible under Central Residency Scheme of Govt. of India.

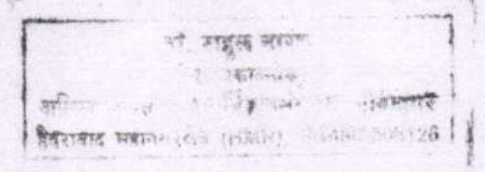
2. This is issued with the approval of Executive Director, AIIMS Bibinagar.



(Dr. Rahul Narang)  
Dean (Academic)  
AIIMS Bibinagar

Copy for information to: -

1. Executive Director, AIIMS Bibinagar.
2. Medical Superintendent, AIIMS Bibinagar.
3. DDA, AIIMS Bibinagar.
4. HOD, Department of Psychiatry, AIIMS Bibinagar.
5. Accounts Officer, AIIMS Bibinagar.
6. Admin Officer, AIIMS Bibinagar.
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ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR,  
HYDERABAD METROPOLITAN REGION (HMR) TELANGANA-508126, INDIA

अखिलभारतीयआयुर्विज्ञानसंस्थान, बीबीनगर  
हैदराबाद मेट्रोपोलिटन क्षेत्र (एच एम आर), तेलंगाना - 508126, भारत

File No. AIIMS/BBN/DEAN/2025/ 1368

Date: 29 April 2025

JOINING ORDER

1. Consequent upon her selection to the post of **Senior Resident** (Non Academic) in Department of **Psychiatry** and her acceptance of the terms & conditions and other modalities as envisaged in her offer of appointment, **Dr. Seshagiri Meghana** is hereby appointed to the post of **Senior Resident** (Non Academic) in the Department of **Psychiatry** at AIIMS Bibinagar on **16<sup>th</sup> April 2025 (F/N)** with pay scale as per 7<sup>th</sup> CPC as applicable, **Level 11** of the Pay Matrix (Pre revised PB 3) entry pay of **Rs. 67,700/-** per month + usual allowances as admissible under Central Residency Scheme of Govt. of India.
2. The Senior Resident had already worked in Siddhartha Medical College, Vijayawada from **26 December 2022 to 06 January 2024** (Experience certificates are placed on Page No. 04). As per the offer of appointment S. No. (2) she will complete her Senior Residency on **16<sup>th</sup> April 2027** (Including previous work experience).
3. This is issued with the approval of Executive Director, AIIMS Bibinagar.

(Dr. Nitin Ashok Jhon)  
Officiating Dean (Academics)  
AIIMS Bibinagar

Dean (Academics)  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
Bibinagar, Telangana-508126

Copy for information to: -

1. Executive Director, AIIMS Bibinagar.
2. Medical Superintendent, AIIMS Bibinagar.
3. HOD, Department of Psychiatry, AIIMS Bibinagar.
4. Accounts Officer, AIIMS Bibinagar.
5. Admin Officer, AIIMS Bibinagar.
6. IT Cell for updating of data on website.
7. Individual concerned.
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ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR,  
Hyderabad Metropolitan Region, TELANGANA - 508126  
अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर,  
हैदराबाद मेट्रोपोलिटन क्षेत्र, तेलंगाना - 508126

डीन (अकादमिक) का कार्यालय/OFFICE OF THE DEAN (ACADEMIC)

71

सांख्य/No: AIIMS/BBN/Registrar/2024/ 2461

दिनांक/Date: 19/02/2024

कार्यभार ग्रहण रिपोर्ट/JOINING REPORT



To,  
The HOD,  
Department of...PSYCHIATRY.....  
AIIMS, Bibinagar.

**Subject: Joining as Postgraduate student.**

Ref: Admission to Postgraduate course MD...PSYCHIATRY.....at AIIMS, Bibinagar for the session. **JANUARY 2024**

Sir/Madam,

Please refer to the Admission slip No. P6311748621.....dated.....19/02/2023.....  
regarding my admission to MD...PSYCHIATRY.....course in the subject of .....  
at AIIMS, Bibinagar under ....EWS.....category.

I, .....SANTHINI AJAY.....agree to pursue the above course as regular full  
time PG student for the duration of the academic course. I have joined the above course on..19/02/2023  
(date) in the department of .....PSYCHIATRY.....at AIIMS, Bibinagar.

Yours faithfully

*Santhini*  
(Signature)

Date : 19/02/2024  
Name of the Student : SANTHINI AJAY  
Roll No : 7446011  
Rank : 5464  
Category : EWS  
Counseling Round : OPEN ROUND  
Address : A16, NO: 28, PLAZA COURT APARTMENTS, CHURCH ROAD, PERUNGUDI,  
Email ID : santhini.pss@gmail.com  
Mobile No : 9884506066  
CHENNAI  
600 096

Certified that .....SANTHINI AJAY.....has joined as PG student and reported to  
the department of .....PSYCHIATRY.....at AIIMS, Bibinagar as a whole time regular  
student in ...MD...PSYCHIATRY.....PG course on ..19/02/2024....

*[Signature]*  
Head of the Department  
Dr. S. Krishna Tikka  
Associate Professor  
Department of Psychiatry  
All India Institute of Medical Sciences, Bibinagar  
Hyderabad Metropolitan Region (HMR)

*[Signature]*  
Dean (Academics)  
Stamp/Seal  
*[Signature]*





ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR,  
Hyderabad Metropolitan Region, TELANGANA - 508126  
अखिलभारतीयआयुर्विज्ञानसंस्थान बीबीनगर,  
हैदराबादमेट्रोपोलिटनक्षेत्र तेलंगाना - 508126

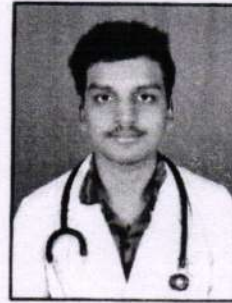
डीन (अकादमिक) का कार्यालय (OFFICE OF THE DEAN (ACADEMIC))

संख्या/No: AHMS/BIBN/Reg 2021/2246

दिनांक/Date: 23-01-2024

कार्यभार ग्रहण रिपोर्ट/JOINING REPORT

To  
The HOD  
Department of Psychiatry  
AHMS, Bibinagar



Subject: Joining as Postgraduate student.  
Re: Admission to Postgraduate course Psychiatry at AHMS, Bibinagar for the session January, 2024

Sir/Madam,

Please refer to the Admission slip No. \_\_\_\_\_ dated \_\_\_\_\_  
regarding my admission to PG (MD) course in the subject of Psychiatry  
at AHMS, Bibinagar under CBC category.  
Tekupalli Shushank Tej agree to pursue the above course as regular full  
time PG student for the duration of the academic course. I have joined the above course on PG  
(date) in the department of Psychiatry at AHMS, Bibinagar.

Yours faithfully

T. Shushank Tej

(Signature)

Date 02-01-2024 P/H  
Name of the Student Tekupalli Shushank Tej  
Roll No.  
Rank 3272  
Category CBC  
Counseling Round 2  
Address 9-1-46, Railway Road, Hindupur  
Email ID tekupalli.shushanktej@gmail.com  
Mobile No 9182479171

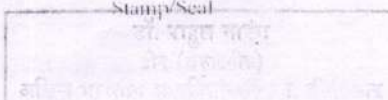
Ap  
31/1/24

I certify that Tekupalli Shushank Tej has joined as PG student and reported to  
the department of Psychiatry at AHMS, Bibinagar as a whole time regular  
student in Psychiatry PG course on 02-01-2024 (FN)

Dr. B. C. Malathesh  
Head of the Department  
Dr. B. C. Malathesh  
Assistant Professor  
Department of Psychiatry  
All India Institute of Medical Sciences, Bibinagar  
Hyderabad Metropolitan Region (HMR), Telangana-508126.

Dean (Academics)

Stamp/Seal







ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR,  
Hyderabad Metropolitan Region, TELANGANA - 508126  
अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर,  
हैदराबाद मेट्रोपोलिटन क्षेत्र, तेलंगाना - 508126

69

OFFICE OF THE DEAN(ACADEMIC)

संख्या/No: AIIMS/BBN/REG/2025/ 361

दिनांक/Date: 04/04/2025

नियुक्ति का प्रस्ताव/Offer of Appointment

सेवा मे / To,

Dr. RAJDEEP BIRDI

EMAIL ID: rajdeepbirdi.1@gmail.com

Mobile: 7339927716

विषय /Subject: Appointment to the post of Post Graduate – Junior Resident(Academic)  
under Govt. Of India Residency Scheme in All India Institute of Medical Sciences, Bibinagar.

I am directed to inform you that the Executive Director, AIIMS, Bibinagar is pleased to appoint you to the post of PG – Junior Resident in the Department of Psychiatry at AIIMS, Bibinagar on the following terms and conditions.

1. You will be on contract service for a period of three years.
2. **EMOLUMENTS:** Post Graduate - Junior Residents (three years tenure period) will be placed in Level 10 of the Pay Matrix (7<sup>th</sup> CPC) with initial pay of Rs. 56,100 + NPA and other allowances as admissible under the rules in the first year of the residency or revised pay scale as per 7<sup>th</sup> CPC as applicable. Resident doctors are required to stay in the allotted PG hostel. HRA will be admissible only if accommodation is not provided by the Institute.
3. **DUTIES AND RESPONSIBILITIES:** Duties and responsibilities of Post Graduate – Junior Residents will be as fixed by the Institute from time to time. They will be required to perform such work as may be needed in the legitimate interest of patient care in the hospital.
4. **LEAVE:** During the tenure of the course, Post Graduate – Junior residents will be entitled to leave calculated on pro-rata basis i.e. during the first year of their tenure they will be sanctioned leave for only that much number of days which they have already earned. These leave cannot be carried forward for the purpose of availing leave. However, leave can be accumulated for the purpose of leave encashment on completion of tenure. Post Graduate – Junior Residents are not entitled to any other leave except that mentioned above. The Residency Period as well as Examination of Post Graduate – Junior Residents, who avail leave over and above their entitlement, will be extended.



5. **ASSESSMENT:** At the end of first six months of the admission, each Junior Residents will be assessed and, in case his/ her performance is not found satisfactory, his/ her registration may be cancelled. 68

6. **SUBMISSION OF PROTOCOL AND THESIS:** The PG-Junior Residents registered for MD/ MS course shall be required to get his/ her plan of thesis protocol approved by his/ her departmental faculty **within 4 months of enrolment**, and submit it to Academic Section. **If a candidate fails to submit the thesis protocol within the prescribed period, his/ her registration will stand cancelled.** The last date for submission of thesis for the students registered for MD/ MS degree will be **30<sup>th</sup> June** for those appearing at the **December** examination and **30<sup>th</sup> November** for those appearing at the **May** examination.

7. You should also note that you will have to conform to the rules, discipline and conduct prevailing in this Institute and those imposed by the Institute on all their employees.

8. **Private practice of any kind whatsoever is prohibited.**

9. Original certificates of any candidate who opts for a confirmed seat will be retained in the Academic Section. The same will not be returned to the candidate before completion of the course unless he/ she deposits a sum of **Rs. 3,00,000/- (Rupees Three Lakh only)** once seat has been **confirmed** irrespective of the fact whether he/ she joins the course or not. If any candidate who joins the **MD/ MS/ MDS courses**, leaves the said course **within six months of joining**, he/ she shall be liable to pay a sum of **Rs. 3,00,000/- (Rupees Three Lakh only)** and any candidate who joins the PG courses and leaves **after six months** of joining shall be liable to pay a sum of **Rs. 5,00,000/- (Rupees Five Lakh only)** as compensation for losses incurred by the Institute due to such midstream departure. **The salary for the month in which his/ her resignation from the PG seat becomes effective, shall also stand forfeited.**

10. The offer of appointment is provisional and is subject to the verification of Original Degree/ Diploma/ Certificate of educational qualifications and Date of Birth Certificates/ Caste Certificates etc, by appropriate authorities. If the verification reveals that your claim of belonging to non – creamy layer of Other Backward Classes (wherever applicable) is found to be false, your registration will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificates. OBC certificate possessed by the candidate should have been issued during the last one year.





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11. The appointment is subject to your being found medically fit by the standing medical board of the Institute. For this purpose, you are directed to bring a set of photocopies of all relevant documents and duly filled in Medical Board Format before joining. Examination by the Medical Board is conducted on all working days at the Institute.

12. No travelling or any other allowance will be paid to you for joining the duty.

13. In case of any dispute/ clarification, decision of the Executive Director, AIIMS, Bibinagar will be final.



(डॉ. राहुल नारंग) / (Dr. Rahul Narang)  
डीन (अकादमिक) / Dean (Academic)  
एम्स बीबीनगर / AIIMS, Bibinagar

ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
Bibinagar, Tegangan-508126

**जानकारी के लिए प्रतिलिपि / Copy for information to :-**

1. Executive Director, AIIMS, Bibinagar.
2. Dean (Examination/ Research), AIIMS, Bibinagar.
3. Medical Superintendent, AIIMS, Bibinagar.
4. Registrar, AIIMS, Bibinagar.
5. Deputy Director Administration, AIIMS, Bibinagar.
6. Concerned HOD.
7. Chairperson, Library Committee, AIIMS, Bibinagar.
8. Chairperson, Hostel Committee, AIIMS, Bibinagar.
9. Accounts Officer cum DDO, AIIMS, Bibinagar.
10. Admin Officer, AIIMS, Bibinagar.
11. Concerned Individual.
12. Office File.







ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR,  
Hyderabad Metropolitan Region, TELANGANA - 508126  
अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर,  
हैदराबाद मेट्रोपोलिटन क्षेत्र, तेलंगाना - 508126

66

OFFICE OF THE DEAN (ACADEMIC)

संख्या/No: AIIMS/BBN/REG/2025/ 358.

दिनांक/Date: 04-04-2025

नियुक्ति का प्रस्ताव/Offer of Appointment

सेवा में / To,

Dr. YUKTA TAYAL

EMAIL ID: yuktatayal@hotmail.com

Mobile: 8121799927

विषय /Subject: Appointment to the post of Post Graduate – Junior Resident (Academic)  
under Govt. Of India Residency Scheme in All India Institute of Medical Sciences, Bibinagar.

I am directed to inform you that the Executive Director, AIIMS, Bibinagar is pleased to appoint you to the post of **PG – Junior Resident** in the Department of Psychiatry at AIIMS, Bibinagar on the following terms and conditions.

1. You will be on contract service for a period of three years.
2. **EMOLUMENTS:** Post Graduate - Junior Residents (three years tenure period) will be placed in Level 10 of the Pay Matrix (7<sup>th</sup> CPC) with initial pay of Rs. 56,100 + NPA and other allowances as admissible under the rules in the first year of the residency or revised pay scale as per 7<sup>th</sup> CPC as applicable. Resident doctors are required to stay in the allotted PG hostel. HRA will be admissible only if accommodation is not provided by the Institute.
3. **DUTIES AND RESPONSIBILITIES:** Duties and responsibilities of Post Graduate – Junior Residents will be as fixed by the Institute from time to time. They will be required to perform such work as may be needed in the legitimate interest of patient care in the hospital.
4. **LEAVE:** During the tenure of the course, Post Graduate – Junior residents will be entitled to leave calculated on pro-rata basis i.e. during the first year of their tenure they will be sanctioned leave for only that much number of days which they have already earned. These leave cannot be carried forward for the purpose of availing leave. However, leave can be accumulated for the purpose of leave encashment on completion of tenure. Post Graduate – Junior Residents are not entitled to any other leave except that mentioned above. The Residency Period as well as Examination of Post Graduate – Junior Residents, who avail leave over and above their entitlement, will be extended.



5. **ASSESSMENT:** At the end of first six months of the admission, each Junior Residents will be assessed and, in case his/ her performance is not found satisfactory, his/ her registration may be cancelled. 65

6. **SUBMISSION OF PROTOCOL AND THESIS:** The PG-Junior Residents registered for MD/ MS course shall be required to get his/ her plan of thesis protocol approved by his/ her departmental faculty **within 4 months of enrolment**, and submit it to Academic Section. **If a candidate fails to submit the thesis protocol within the prescribed period, his/ her registration will stand cancelled.** The last date for submission of thesis for the students registered for MD/ MS degree will be **30<sup>th</sup> June** for those appearing at the **December** examination and **30<sup>th</sup> November** for those appearing at the **May** examination.

7. You should also note that you will have to conform to the rules, discipline and conduct prevailing in this Institute and those imposed by the Institute on all their employees.

8. **Private practice of any kind whatsoever is prohibited.**

9. Original certificates of any candidate who opts for a confirmed seat will be retained in the Academic Section. The same will not be returned to the candidate before completion of the course unless he/ she deposits a sum of **Rs. 3,00,000/- (Rupees Three Lakh only)** once seat has been **confirmed** irrespective of the fact whether he/ she joins the course or not. If any candidate who joins the **MD/ MS/ MDS courses**, leaves the said course **within six months of joining**, he/ she shall be liable to pay a sum of **Rs. 3,00,000/- (Rupees Three Lakh only)** and any candidate who joins the PG courses and leaves **after six months** of joining shall be liable to pay a sum of **Rs. 5,00,000/- (Rupees Five Lakh only)** as compensation for losses incurred by the Institute due to such midstream departure. **The salary for the month in which his/ her resignation from the PG seat becomes effective, shall also stand forfeited.**

10. The offer of appointment is provisional and is subject to the verification of Original Degree/ Diploma/ Certificate of educational qualifications and Date of Birth Certificates/ Caste Certificates etc, by appropriate authorities. If the verification reveals that your claim of belonging to non – creamy layer of Other Backward Classes (wherever applicable) is found to be false, your registration will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificates. OBC certificate possessed by the candidate should have been issued during the last one year.



11. The appointment is subject to your being found medically fit by the standing medical board of the Institute. For this purpose, you are directed to bring a set of photocopies of all relevant documents and duly filled in Medical Board Format before joining. Examination by the Medical Board is conducted on all working days at the Institute.

12. No travelling or any other allowance will be paid to you for joining the duty.

13. In case of any dispute/ clarification, decision of the Executive Director, AIIMS, Bibinagar will be final.



(डॉ. राहुल नारंग) / (Dr. Rahul Narang)  
डीन (अकादमिक) / Dean (Academic)  
एम्स बीबीनगर / AIIMS, Bibinagar

ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
Bibinagar, Tegangan-508126

**जानकारी के लिए प्रतिलिपि / Copy for information to :-**

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2. Dean (Examination/ Research), AIIMS, Bibinagar.
3. Medical Superintendent, AIIMS, Bibinagar.
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5. Deputy Director Administration, AIIMS, Bibinagar.
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9. Accounts Officer cum DDO, AIIMS, Bibinagar.
10. Admin Officer, AIIMS, Bibinagar.
11. Concerned Individual.
12. Office File.





अखिलभारतीयआयुर्विज्ञानसंस्थान, बीबीनगर, हैदराबाद  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR, HYDERABAD  
"An INI under the aegis of Ministry of Health & Family Welfare, Govt. of India"  
हैदराबादमेट्रोपोलिटनक्षेत्र(एचएमआर), तेलंगाना - 508126, भारत  
Hyderabad Metropolitan Region (HMR), Telangana-508126, India

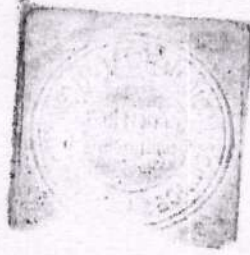
63

संख्या/No. AIIMS/BBN/359/JO/Est/229

दिनांक / Date. 15 Dec 2022

कार्यालय आदेश/OFFICE ORDER

1. Consequent upon selection to the post of **Nursing Officer (Staff Nurse Grade II) (Group B)** and his acceptance of the terms & conditions and other modalities as envisaged in the Offer of Appointment, **Mr Bukya Rajendhar** is hereby appointed to the post of Nursing Officer (Staff Nurse Grade-II) (Group-B) on **06<sup>th</sup> December, 2022(F/N)** with the Pay Level -7 as per 7<sup>th</sup> CPC subject to a minimum pay of Rs 44,900.00 (Rupees forty four thousand nine hundred only) per month plus other allowances as admissible in the All India Institute of Medical Sciences, Bibinagar. He will be under probation for two years and during this period he will be governed by Central Civil Service (CCS) (Temporary Services) Rules, 1965.
2. This is issued with the approval of Executive Director, AIIMS, Bibinagar, Hyderabad.



प्रति/To,

**Mr Bukya Rajendhar ,**  
Nursing Officer  
AIIMS, Bibinagar, Hyderabad

(निशाकर साहू/Nishakar Sahoo)  
प्रशासनिक अधिकारी/Administrative Officer  
प्रशासनिक अधिकारी  
Administrative Officer  
एम्स बिबिनगर  
AIIMS BIBINAGAR  
तेलंगाना/TELANGANA-508126.

प्रतिलिपि/Copy to:

1. PS to Executive Director for kind information of Executive Director please.
2. PA to MS for kind information of MS please.
3. Accounts Officer-cum -DDO, AIIMS, Bibinagar.
4. Service Book/Personal file of **Mr Bukya Rajendhar ,** Nursing Officer.
5. Office copy.



अखिलभारतीयआयुर्विज्ञानसंस्थान, बीबीनगर, हैदराबाद  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR, HYDERABAD  
"An INI under the aegis of Ministry of Health & Family Welfare, Govt. of India"  
हैदराबादमेट्रोपोलिटनक्षेत्र(एचएमआर), तेलंगाना - 508126, भारत  
Hyderabad Metropolitan Region (HMR), Telangana-508126, India

दिनांक / Date. 05<sup>th</sup> Dec 2022

संख्या/No. AIIMS/BBN/359/JO/Est/ 209

कार्यालय आदेश/OFFICE ORDER

1. Consequent upon selection to the post of **Nursing Officer (Staff Nurse Grade II) (Group B)** and her acceptance of the terms & conditions and other modalities as envisaged in the Offer of Appointment, **Ms Dharavath Kalpana** is hereby appointed to the post of Nursing Officer (Staff Nurse Grade-II) (Group-B) on 25<sup>th</sup> November 2022(A/N) with the Pay Level -7 as per 7<sup>th</sup> CPC subject to a minimum pay of Rs 44,900.00 (Rupees forty four thousand nine hundred only) per month plus other allowances as admissible in the All India Institute of Medical Sciences, Bibinagar. She will be under probation for two years and during this period she will be governed by Central Civil Service (CCS) (Temporary Services) Rules, 1965.

This is issued with the approval of Executive Director, AIIMS, Bibinagar, Hyderabad.



(निशाकर साह/Shri Nishakar Sahoo)  
प्रशासनिक अधिकारी/Administrative Officer  
प्रशासनिक अधिकारी  
Administrative Officer  
एम्स बिबिनगर  
AIIMS BIBINAGAR  
तेलंगाना/TELANGANA-508126.

ति/To,

s Dharavath Kalpana,  
Nursing Officer,  
AIIMS, Bibinagar, Hyderabad

वितरित/Copy to:

PS to Executive Director for kind information of Executive Director please.  
PA to MS for kind information of MS please.  
Accounts Officer-cum -DDO, AIIMS, Bibinagar.  
Service Book/Personal file of Ms Dharavath Kalpana, Nursing Officer.  
Office copy.





**अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर, हैदराबाद**  
**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR, HYDERABAD**  
*"An INI under the aegis of Ministry of Health & Family Welfare, Govt. of India"*  
 हैदराबाद मेट्रोपोलिटन क्षेत्र (एचएमआर), तेलंगाना - 508126, भारत  
 Hyderabad Metropolitan Region (HMR), Telangana-508126, India

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संख्या/No. AIIMS/BBN/ADMIN/359/JO/Est/401

दिनांक / Date. 24 Jan 2024

**कार्यालय आदेश/OFFICE ORDER**

- नर्सिंग ऑफिसर (स्टाफ नर्स ग्रेड- II) (ग्रुप-बी) के पद पर चयन और एम्स/बीबीनगर/आरईसीटी/05/नोरसेट-5/2023/3060(148) दिनांक 08 दिसंबर 2023 द्वारा जारी नियुक्ति प्रस्ताव में परिकल्पित नियमों और शर्तों और अन्य तौर-तरीकों को स्वीकार करने के परिणामस्वरूप, श्री बानोथु जगन को 7वीं सीपीसी के अनुसार वेतन मैट्रिक्स वेतन स्तर - 07 के साथ नर्सिंग ऑफिसर (स्टाफ नर्स ग्रेड-द्वितीय) (ग्रुप-बी) के पद पर नियुक्त किया जाता है, जो न्यूनतम वेतन रु. 44,900.00 (रुपये चौवालीस हजार नौ सौ केवल) प्रति माह और अन्य भत्ते यानी महंगाई भत्ता, यात्रा भत्ता, यात्रा भत्ता पर महंगाई भत्ता और मकान किराया भत्ता अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर में स्वीकार्य हैं। और वह 16 दिसंबर 2023(एफ/एन) को कर्तव्य में शामिल हो गए हैं। वह दो साल तक परिवीक्षा में रहेगा और इस अवधि के दौरान वह केंद्रीय सिविल सेवा (सीसीएस) (अस्थायी सेवा) नियम, 1965 द्वारा शासित होगा।

Consequent upon selection to the post of **Nursing Officer (Staff Nurse Grade-II) (Group-B)** and his acceptance of the terms & conditions and other modalities as envisaged in the Offer of Appointment issued vide AIIMS/BBN/RECT/05/NORCET-5/2023/3060(148) dated 08 Dec 2023, **Mr Banothu Jagan** is hereby appointed to the post of **Nursing Officer (Staff Nurse Grade-II) (Group-B)** with the **Pay Level - 07 as per 7<sup>th</sup> CPC** subject to a minimum pay of **Rs. 44,900.00** (Rupees forty four thousand nine hundred only) per month plus other allowances i.e., DA, Traveling Allowance, DA on Traveling Allowance, HRA, Nursing allowance, Dress allowance as admissible in the All India Institute of Medical Sciences, Bibinagar and he has joined the duty on **16 Dec 2023(F/N)**. He will be under probation for two years and during this period he will be governed by Central Civil Service (CCS) (Temporary Services) Rules, 1965.

- यह कार्यकारी निदेशक, एम्स, बीबीनगर, हैदराबाद के अनुमोदन से जारी किया जाता है।

This is issued with the approval of Executive Director, AIIMS, Bibinagar, Hyderabad.



प्रति/To,  
**Mr Banothu Jagan**  
 Nursing Officer,  
 AIIMS, Bibinagar, Hyderabad.

(डॉ पी एस सिद्धार्थ राव /Dr PS Siddharth Rao)

संकाय प्रभारी प्रशासन /Faculty I/C Administration

**प्रतिनिधि/Copy to:**

- |                                |  |
|--------------------------------|--|
| 1. PS to Executive Director    | - for kind information of Executive Director please. |
| 2. PA to DD(A)                 | - for kind information of DD (A) please.             |
| 3. PA to MS                    | - for kind information of MS please.                 |
| 4. Accounts Officer            | - for your information and necessary action please.  |
| 5. Service Book/ Personal File | - <b>Mr Banothu Jagan</b> , Nursing Officer.         |
| 6. Office File Copy            |  |





ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR,  
HYDERABAD METROPOLITAN REGION (HMR) TELANGANA-508126, INDIA

अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर  
हैदराबाद मेट्रोपोलिटन क्षेत्र (एच एम आर), तेलंगाना - 508126, भारत

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File No. Admin/Rec/Regular/Nursing Officer/Off letter/AIIMS/BBN/114/529

Date: 22 April 2021

### JOINING ORDER

- Consequent upon her selection to the post of **Nursing Officer (Staff Nurse Grade II) (Group - B)** and her acceptance of the terms & conditions and other modalities as envisaged in her offer of appointment, **Mrs Anjana K S** is hereby appointed to the post of **Nursing Officer (Staff Nurse Grade II) (Group - B)** on **12 Apr 2021 (A/N)** with the **Pay Level 7** as per **7<sup>th</sup> CPC** subject to a minimum pay of **Rs 44,900.00** (Rupees forty four thousand nine hundred only) per month plus other allowances as admissible per month in the All India Institute of Medical Sciences, Bibinagar. She will be under probation for two years and during this period she will be governed by Central Civil Service (CCS) (Temporary Services) Rules, 1965.
- This is issued with the approval of Director, AIIMS Bibinagar.

Administrative Officer  
AIIMS Bibinagar  
आयुर्विज्ञान अधिकारी  
एम्स बिबिनगर  
AIIMS BIBINAGAR  
तेलंगाना/TELANGANA-508126

#### Copy to: -

- PS to Director, AIIMS, Bibinagar.
- Dean, AIIMS Bibinagar.
- DDA, AIIMS, Bibinagar.
- Medical Superintendent.
- Accounts Officer Cum DDO, AIIMS, Bibinagar.
- Service Book/Personal file of **Mrs Anjana K S**.
- PS to Director.
- Sr. AA (In-charge store).
- IT Cell for updating of data on website.
- Individual concerned.
- Guard File.





अखिलभारतीयआयुर्विज्ञानसंस्थान, बीबीनगर, हैदराबाद  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR, HYDERABAD  
"An INI under the aegis of Ministry of Health & Family Welfare, Govt. of India"  
हैदराबादमेट्रोपोलिटनक्षेत्र(एचएमआर), तेलंगाना - 508126, भारत  
Hyderabad Metropolitan Region (HMR), Telangana-508126, India

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संख्या/No. AIIMS/BBN/359/JO/Est/ 429

दिनांक / Date. 18 Apr 2022

कार्यालय आदेश/OFFICE ORDER

1. Consequent upon her selection to the post of **Nursing Officer (Staff Nurse Grade II) (Group B)** and her acceptance of the terms & conditions and other modalities as envisaged in her Offer of Appointment, **Mrs N Jaklin** is hereby appointed to the post of **Nursing Officer (Staff Nurse Grade-II) (Group-B)** on **11 Apr 2022(F/N)** with the **Pay Level -7** as per **7<sup>th</sup> CPC** subject to a minimum pay of **Rs 44,900.00** (Rupees forty four thousand nine hundred only) plus other allowances as admissible in the All India Institute of Medical Sciences, Bibinagar. She will be under probation for two years and during this period she will be governed by Central Civil Service (CCS) (Temporary Services) Rules, 1965.

2. This is issued with the approval of Executive Director, AIIMS, Bibinagar, Hyderabad.

  
(GV Satish)  
Administrative Officer I/C

प्रति/To,

Mrs N Jaklin, Nursing Officer  
AIIMS, Bibinagar, Hyderabad

प्रतिलिपि/Copy to:

1. PS to Executive Director for kind information of Executive Director
2. PS to DD(A)/MS/FA for kind information of DD(A)/MS/FA
3. Accounts Officer-cum -DDO, AIIMS, Bibinagar.
4. Service Book/Personal file of **Mrs N Jaklin, Nursing Officer.**





**THE SCHEDULE**  
[See regulations 10 and 14]  
**Minimum Standards for Registration of Mental Health Establishments**

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**Standard 1. The premises shall of the Psychiatry Ward**

The psychiatry ward of the All India Institute of Medical Sciences- Bibinagar is located on the second floor of the hospital campus. The hospital has stairs, ramp and lift facilities. The ward has round-the-clock security guards and female guard for female patients. The psychiatry ward has functional windows with grills and meshes to avoid attempts for suicide or self-harm. The ward has adequate ventilation and illumination. The hospital has inverters as back-up for emergency lights during power failures and the maintenance is checked periodically by experts from project cell of the institute.



**Fig.1 All India Institute of Medical Sciences- Bibinagar, Hospital Complex**



**Fig.2 Gaurds available round-the-clock**



**Fig.3 Availability of ramps**

*h h*





**Fig.4 Ward with sufficient ventilation, lighting**

- (a) be a pucca structure ☒
- (b) be equipped with functional windows and doors with strong and intact vertical grills and wire meshes to avoid attempts for suicide or self-harm ☒
- (c) have lift with generator or power backup for areas having more than four floors ☒
- (d) have sufficient ventilation and natural light ☒
- (e) have sufficient illumination after sunset for reading without causing strain to the eyes ☒
- (f) have illuminated passages leading to toilets and emergency exits during the night ☒
- (g) have inverters or power back-up for emergency lights during power failures ☒
- (h) have periodic maintenance of the mental health establishment ☒
- (i) have heaters and coolers subject to safety and health of residents, according to seasons. ☒

*Handwritten signature*





**Fig.5 Separate cots, mattresses, pillow for each patient**

**Standard 2. The living conditions shall be comfortable with –**

The Psychiatry ward has modern beds with mattresses, pillow and blankets (with due regard to season) for each patient. There is adequate space in between the cots. The bedsheets are changed by the nursing staff every day. Trained staff from outsourced sanitation agency does the regular cleaning and mopping services. The ward has adequate number of ceiling fans.



**Fig.6 Ward with adequate fans and lights**

- (a) separate cots, mattresses, pillow and blanket (with due regard to the season) for each patient placed in a manner that there is sufficient space between each bed ☒
- (b) residents must not be made to sleep on the floor ☒
- (c) hygiene ☒
- (d) adequate fans. ☒

*[Handwritten signature]*



**Standard 3. Hygiene, cleanliness and sanitation shall be maintained by –**

As mentioned above, cleaning, sweeping, and mopping of the ward and entire premises are done by trained staff outsourced by hospital authority. Sanitation is maintained in all areas including bathrooms using disinfectants. There are separate washrooms for male and female patients with adequate water supply and facilities for waste disposal. There are adequate arrangements for disposal of biomedical waste. Periodic pest control services are being done. Bed sheets and linens are changed regularly.

*Details of Laundry and sanitation registers are attached as separate enclosures: En.No.1*



**Fig.7 Biomedical waste disposal**

- (a) daily sweeping, swabbing and dusting of the entire premises ☒
- (b) sanitation maintained in all the areas including toilets and bathrooms using disinfectants ☒
- (c) adequate number of toilets and bathrooms and separate toilets and bathrooms for male and female inpatients, and disposal facilities for sanitary napkins ☒
- (d) adequate availability of water in wash basins, bathrooms and toilets ☒
- (e) periodic fumigation, pest control and fixing of wire meshes on all doors and windows to keep out pests ☒
- (f) cleaning and changing the linen regularly ☒
- (g) providing in every Institution automated laundry service, or a separate area for washing and drying clothes, with adequate manpower, so that the laundry is collected, washed, dried and returned to the residents the same day or by out-sourcing the laundry service ☒
- (h) adequate arrangements for safe disposal of biomedical waste. ☒

*Handwritten signature*



**Standard 4. Wholesome, sumptuous and nutritive food and potable drinking water shall be provided in comfortable settings and –**

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All patients admitted in the ward get food from hospital canteen. The food is prepared and served in a hygienic manner. The staff serving and preparing food wear the protective gears (cap, gloves, apron). Food is provided in sufficient quantity and at regular intervals with 3 meals and tea and snacks twice in between.



**Fig.8 Staff serving food wearing the protective gears in hospital canteen**

**Fig.9 Food served to the patient**



*[Handwritten signature]*



- (a) food shall be served in a respectable and comfortable manner; ☒
- (b) hygienic and nutritious food shall be served; ☒
- (c) cooks and persons involved in preparation and serving of food must undergo mandatory health check-ups periodically; aprons, masks and headgears must be provided to all; ☒
- (d) food must be served at frequent intervals under the supervision of sufficient number of attendants so that there shall be no long gap between meal times; ☒
- (e) the food served to each patient must meet their unique dietary requirements; meal plans and diet charts must be prepared by a dietician; and ☒
- (f) special diet based on special nutritional requirements must be given to women who are elderly, pregnant, lactating, or have recently undergone abortion or miscarriage. ☒

**Standard 5. Facilities shall be provided for social, cultural, leisure and recreational activities including –**

We provide Yoga facilities for needed patients. We have a yoga instructor who teaches and trains patients. Patients will be sent on regular basis- thrice weekly for an hour.



**Fig 10: Yoga activities for patients**

- (a) entertainment programs, socials and excursions for inpatients; and ☒
- (b) furnished visitors' room for families coming to meet the inpatients. ☒

**Standard 6. Adequate number of health professionals shall be employed to provide proper treatment and**

The psychiatry department has Psychiatrists (faculty, Senior residents and Junior residents), Clinical Psychologist, and Nursing Officers the details of which are provided in table 1. All patients admitted in ward are seen by the treating team every day. Trained medical professional are available round the clock to handle emergencies.

**Table 1: Available manpower in the department of Psychiatry-AIIMS Bibinagar**

S.no	Post	Number
1.	Faculty members	3
2.	Senior Residents	4
3.	Junior Residents	4
4.	Clinical Psychologist	1
5.	Nursing officers	4
6.	Others -Junior Research Fellow	1
7.	Multipurpose worker	2



- (a) the inpatients seen on a regular basis by a mental health professional; ☒
- (b) a medical officer shall be available on call twenty-four hours to meet the emergencies; ☒
- (c) the trained human resources in mental health shall be made available to provide mental health services; ☒
- (d) human resources requirement shall be specified by the respective Government as per the availability of local resources; and ☒
- (e) provisions must be made for emergency treatment; ambulances equipped with necessary medical equipment must be kept ready at all times in the mental health establishments. ☒

**Standard 7. Medical and para-medical staff shall be engaged in accordance with the specified requirements and –**

The details of the health care professionals in the department are mentioned in table 1. Nursing officers are posted on shift basis on eight hourly shifts, round the clock for the patient care. Multipurpose workers are engaged to take care of the patient's basic needs in hospital stay.

- (a) there shall be regular visits by a qualified medical practitioner, in accordance with the norms fixed by the appropriate government, for checkup and treatment; ☒
- (b) nurses engaged for shift duty shall be in conformity with the norms made by the Indian Nursing Council from time to time; ☒
- (c) multipurpose workers, one for every ten beds or part thereof shall be employed; and ☒
- (d) multipurpose workers shall be engaged after an adequate induction training programme. ☒

**Standard 8. The premises shall have adequate floor space having –**

There are separate wards for male and female patients in the ward. There is enough space in between the beds. The Outpatient and In-patient department have seating area for the attendants, family members, drinking water facilities, and toilet facilities for male and female.



**Fig.11 Waiting area for patient's attenders outside OPD & IPD**



- (a) separate wards for mentally ill female inpatients and mentally ill male inpatients; ☒
- (b) adequate space between beds; ☒
- (c) adequate dimension to ensure comfortable passage and safe evacuation in case of emergencies; ☒
- (d) ward bed and surrounding space not less than one metre on all sides; ☒
- (e) common room, where possible, which has television, newspapers, magazines and indoor games and the chairs provided is 1:4 ratio; and ☒
- (f) outpatient department and inpatient facilities shall have sitting arrangements for patients and accompanying family members, registration, help and cash counters, drinking water facilities and separate toilets for males and females. ☒

**Standard 9. Equipment and articles shall be procured and used for inpatients in accordance with the requirements in mental health establishment having –**



**Fig.12 Medicine kit**



**Fig.13 Emergency drug kit**



**Fig.14 Examination cot**



**Fig.15 ECT machine**

*Handwritten signature*



- 50
- (a) medical equipment and instruments, commensurate with the scope of services and the number of beds ☒
  - (b) anaesthesia equipment and oxygen cylinders with flow meter for establishments providing electro convulsive therapy services in acute care services ☒
  - (c) equipment and inventory kept in a good usable condition; ☒
  - (d) sufficient sets of basic equipment such as blood pressure apparatus, stethoscope, weighing machine, thermometer and like other equipments: ☒
  - (e) sufficient stock of drugs, medical devices and consumables; ☒
  - (f) first aid box with standard contents; a daily check done for replenishments; and ☐
  - (g) an examination table with foot step ☒

#### 10. Alternate methods shall be used in place of restraint to de-escalate crises situations

In psychiatry ward, physical restraints are used only as a last resort in crisis situations to prevent harm to patient or caregivers. Physical restraints are applied only after orders from the treating consultant and is documented in the records for future review. Patients in restraints are monitored periodically by trained nursing officers. the nursing staff and resident doctors are trained to manage crisis situations with alternate methods de-escalation techniques- communication/environmental modifications. There are adequate number of male and female security guards appointed to ensure safe environments for all in-patients.

*Attached as an enclosure- En.No.2*

- (a) physical restraints to be used only to prevent inpatients from hurting themselves or others, with the permission of the medical practitioner on duty or consultant psychiatrist and the circumstances shall be recorded in a separate register kept for this purpose ☒
- (b) nursing staff shall be trained to use de-escalation techniques to prevent patients from harming themselves and others ☒
- (c) adequate number of security staff must be hired, with an equal number of female guards. ☒

#### Standard 11. There shall be protection of privacy, dignity, safety and security of patients especially of women and their confidentiality and –

AIIMS Bibinagar upholds patient's rights and ensures that all individuals receive adequate care free from discrimination on the basis of caste, race, or religion. All patients are given reasonable freedom to practise their religious beliefs. To ensure their privacy during physical examination, it is done in a separate room and examination of a female patient is done in the presence of female staff and vice-versa. All patients are provided individual lockers at the time of admission to keep their personal belongings. The hospital premises have adequate fire safety measures, and periodic mock drills are conducted for the staff and other health workers.

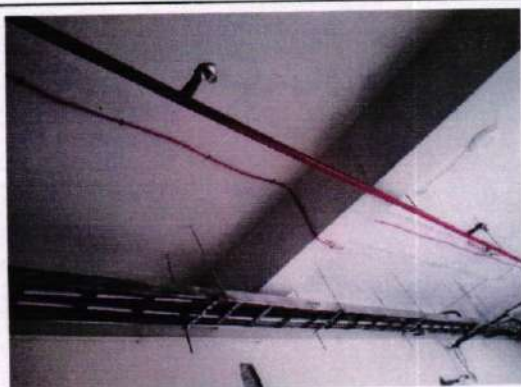




**Fig.16 Individual lockers for the patient**



**Fig.17a Fire safety measures**



**Fig.17b Fire safety measures**



**Fig.17c Fire safety measures**

*[Handwritten signature]*





Fig.18 Fire mock drills

- (a) no discrimination on the grounds of religion, race, caste, sex, creed, place of birth and economic condition or on any other ground in the matter of admission or treatment of patients ☒
- (b) reasonable freedom and facility for pursuing religious beliefs ☒
- (c) physical examination or treatment of female patients done shall be in the presence of a female attendant or female nursing staff, if conducted by male medical staff inside the hospital and vice versa ☒
- (d) independent lockers provided to patients to keep their personal belongings ☒
- (e) necessary procedures exist to meet fire and non-fire emergencies and safe exit of inpatients and others ☒
- (f) appropriate display of directional fire exit signage, at least in two languages, one of which is local ☒
- (g) all fire safety measures taken including fire prevention, detection, mitigation, evacuation, containment and mock drills ☒
- (h) firefighting equipment to be periodically inspected, chemicals replenished and shall be kept in usable condition ☒
- (i) residents must be provided with adequate number of clean undergarments and disposable sanitary napkins that are marked for personal use in public mental health establishments ☒
- (j) each individual resident must be provided with basic hygiene articles such as slippers, towels and combs, bathing and washing soap on a fortnightly basis, and at least two shampoo sachets every week; basic cosmetics such as powder, cream, bindis and kumkum and other items should be provided in sufficient quantity. ☒

*[Handwritten signature]*



**Standard 12. Every mental health establishment shall comply with the provisions of the Right of Persons with Disabilities Act, 2016 (49 of 2016).**

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The services in AIIMS Bibinagar are accessible to persons with disabilities. The in-patient and outpatient department has wide ramps for easy accessibility to disabled patients. The faculties, resident doctors and nursing staff are trained and sensitized to ensure that persons with disability are treated with dignity, without discrimination. The department follows rules and regulations laid by the government in treating persons with disability and also guiding in rehabilitation services.



**Fig.19 Wide ramps and wheel chair for disabled patients**

*[Handwritten signature]*





# ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR

Hyderabad Metropolitan Region, Telangana - 508 126

अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर,  
हैदराबाद मेट्रोपॉलिटन क्षेत्र, तेलंगाना - 508 126

En.no-1

## LAUNDRY REGISTER

S.No.	Date	Linen Name	Sending			Receiving			Pending	Remarks
			Qty.	Send by	Received by	Qty.	Received by	Given by		
1	14/5	Bed sheet (42)	40	1		41			Best (1) 7/5	pending
2		Top sheet	28			28			PC (11) (10/5)	pending
3		Pillow Cover	18			18			7 Received 6-5/5	4 pending
4		OT Gown								
5		Woolen Blanket								
6		Instrument Wrapper (H/C)	1			1				
7		Draw Sheet (M)	1							
8		Patient Dress Kurtha								
9		Patient Dress Pyjama								
10		Examination Couch Sheet								
1	15/5	Bed sheet	67			67			PC 34 (10/5)	pending
2		Top sheet								
3		Pillow Cover	46							
4		OT Gown	17			17				
5		Woolen Blanket								
6		Instrument Wrapper								
7		Draw Sheet (G.S.L)	01			1				
8		Patient Dress Kurtha (G.S.L)	02			2				
9		Patient Dress Pyjama (Hole board)	01			1				
10		Examination Couch Sheet (S) G.S	01							
1	16/5	Bed sheet	42	2		44				
2		Top sheet								
3		Pillow Cover (38)	28			38				
4		OT Gown	20			20				
5		Woolen Blanket								
6		Instrument Wrapper								
7		Draw Sheet								
8		Patient Dress Kurtha (G.S.L)	4			4				
9		Patient Dress Pyjama (G.S.L)	2			2				
10		Examination Couch Sheet								
1	17/5	Bed sheet	102			102			1 gown pending	
2		Top sheet	97			97				
3		Pillow Cover								
4		OT Gown	20			20				
5		Woolen Blanket								
6		Instrument Wrapper								
7		Draw Sheet (G.L)	01			1				
8		Patient Dress Kurtha (G.S.M)	02			2				
9		Patient Dress Pyjama								
10		Examination Couch Sheet								





# ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR

Hyderabad Metropolitan Region, Telangana - 508 126

अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर,  
हैदराबाद मेट्रोपॉलिटन क्षेत्र, तेलंगाना - 508 126


En.no.1

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## LAUNDRY REGISTER

S.No.	Date	Linen Name	Sending			Receiving			Pending	Remarks
			Qty	Send by	Received by	Qty	Received by	Given by		
1	19/5/25	Bed sheet	61			61				01 OT gown still pending send on 17/5
2		Top sheet								
3		Pillow Cover	51			52				
4		OT Gown	1			01				
5		Woolen Blanket	1			01				
6		Instrument Wrapper								
7		Draw Sheet								
8		Patient Dress Kurtha (Green sheet (M))	3			03				
9		Patient Dress Pyjama								
10		Examination Couch Sheet								
1	20/5/25	Bed sheet	70			70				
2		Top sheet								
3		Pillow Cover	70			70				
4		OT Gown	15			15				
5		Woolen Blanket	01			01				
6		Instrument Wrapper (Green sheet (S))	01							
7		Draw Sheet (Green sheet (M))	01							
8		Patient Dress Kurtha (Green sheet (S))	01			01				
9		Patient Dress Pyjama (Green sheet (M))	05			05				
10		Examination Couch Sheet								
1	21/05/25	Bed sheet	66			66				07 pillow cover pending on 23/5/25. Received on 22/5/25 Jalpat
2		Top sheet								
3		Pillow Cover	57			50				
4		OT Gown	26			26				
5		Woolen Blanket								
6		Instrument Wrapper (Green sheet (S))	01			01				
7		Draw Sheet								
8		Patient Dress Kurtha								
9		Patient Dress Pyjama								
10		Examination Couch Sheet								
1	22/05/25	Bed sheet	52			52				01 Green sheet XL pending. 02 Green sheet Large m 02 Green sheet medium 22/5/25
2		Top sheet								
3		Pillow Cover	42			42				
4		OT Gown (New)	18			18				
5		Woolen Blanket OT gown (old)	01			01				
6		Instrument Wrapper (Green sheet XL)	01							
7		Draw Sheet (Green sheet L)	02							
8		Patient Dress Kurtha (Green sheet M)	02							
9		Patient Dress Pyjama								
10		Examination Couch Sheet								



																																
PREPARED BY HOSPITAL INFECTION CONTROL COMMITTEE ( HICC) AAIMS BIBINAGAR																																
DAILY CLEANING CHECKLIST IN MODERATE RISK AREAS.																																
Location :																																
s.no	Items	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	Bed frame, Bed rails	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	Chairs	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
3	Doorknob/ fridge/ all handles	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
4	Sink	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
5	Telephone	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
6	cleaning equipments (after use)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Sign of the HK staff	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WARD ATTENDENT																																
1	Medical equipments	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	Pt stretcher/trolley(clean daily and after use)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
3	Bed side table	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
4	Procedure tray	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
5	Medicine, linen, food trolley(clean contact points daily)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
6	Dressing Trolley (clean before and after use)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
7	Cup-board / Locker (contact points)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
8	IV Stand (clean contact points)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Sign of the Ward attendant	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Sign of the HK Supervisor	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Sign of Nursing officer	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
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En.no-1  
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BIBINAGAR, Hyderabad Metropolitan Region, TELANGANA - 508126

CHECKLIST FOR WEEKLY CLEANING IN MODERATE RISK AREAS

LOCATION:

s.no	ITEMS	I WEEK	II WEEK	III WEEK	IV WEEK
1	Cup-board/open rack	✓	✓	✓	✓
2	Ceiling fan (patient side)	✓	✓	✓	✓
3	A/C Vent cleaning	✓	✓	✓	✓
4	Door mat	✓	✓	✓	✓
5	IV Stand and pole/weekly and after use	✓	✓	✓	✓
6	Light switch	✓	✓	✓	✓
7	Case sheet folder	✓	✓	✓	✓
8	Underneath bed	✓	✓	✓	✓
9	Dust bins	✓	✓	✓	✓
10	Wheelchair / stretcher- weekly and after use.	✓	✓	✓	✓
11	TV				✓
Sign of the cleaning staff		Maheshwari	Maheshwari	Maheshwari	
WARD ATTENDENT					
1	Fridge	✓	✓	✓	✓
2	Mattress preferably covered by rexin (every 6 months check for durability)	✓	✓	✓	✓
3	Resuscitation trolley/crash cart -clean whole trolley weekly	✓	✓	✓	✓
4	Oxygen equipments, weekly, after discharge and before initial use.	✓	✓	✓	✓
Sign of the Ward attendant		MA	MA	MA	MA
Sign of the HK Supervisor		✓	✓	✓	✓
Signature of Nursing officer					
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BIRINAGAR, TELANGANA

Restraint Monitoring Form  
(FORM 5 MHCA 2017)

Name: Bantu Beeraiiah Age: 49 years  
UHID no: 339232509001193 CR No: 339232500812092  
Date of Admission: 03/04/2024  
Date of Assessment: 04/04/2025 Time: 11:00AM  
Advance Directive (AD): Present/ Absent ID: ---  
Nominated Representative (NR): ID: ---  
Name: Eswar  
Informed Consent: obtained

Assessed by: Dr. S. Lakshmi  
Position: SP/JP/Faculty/other  
Unit: I  
Place: AIMS - Birinagar  
Diagnosis: Alcohol induced Delirium  
Indication for restraint: Violence  
Agitation/Aggression/Self-harm:  
Suicidal attempt/other

Date	Time (Start-End)		Adverse effects	Signature	
04/04/2024	11:00am	1:00pm	Nil		
Medications	Dose	Route	Frequency	Total dose	Side effects
INJ. DIAZEPAM	10mg	IV	STAT & 4th HOURLY	20mg	nil
INJ. HALOPERIDOL	5mg	IV	STAT	5mg	Nil

Overall assessment of medical condition: Assessment of the person under physical restraint including injuries, blood supply to limbs, blood pressure, pulse, etc. or any other relevant parameter:

Vitals: BP: 80/70 mm Hg

PR: 101 bpm

SpO<sub>2</sub>: 98%

; No injuries

Eswar. B

Name and Signature of the Nominated Representative,  
if informed:

Name, signature and seal of the person in charge of  
the mental health establishment

For,  
डॉ. साई कृष्ण तिका/Dr. Sai Krishna Tikka  
अतिरिक्त प्राध्यापक/Additional Professor  
मनोरोग विभाग/Dept. of Psychiatry  
एम्स, बीबीनगर (पञ्जाब), तेलंगाना-508 128  
AIMS, Birinagar (HMR), Telangana-508 128

(Dr. S. LAKSHMI, SR).